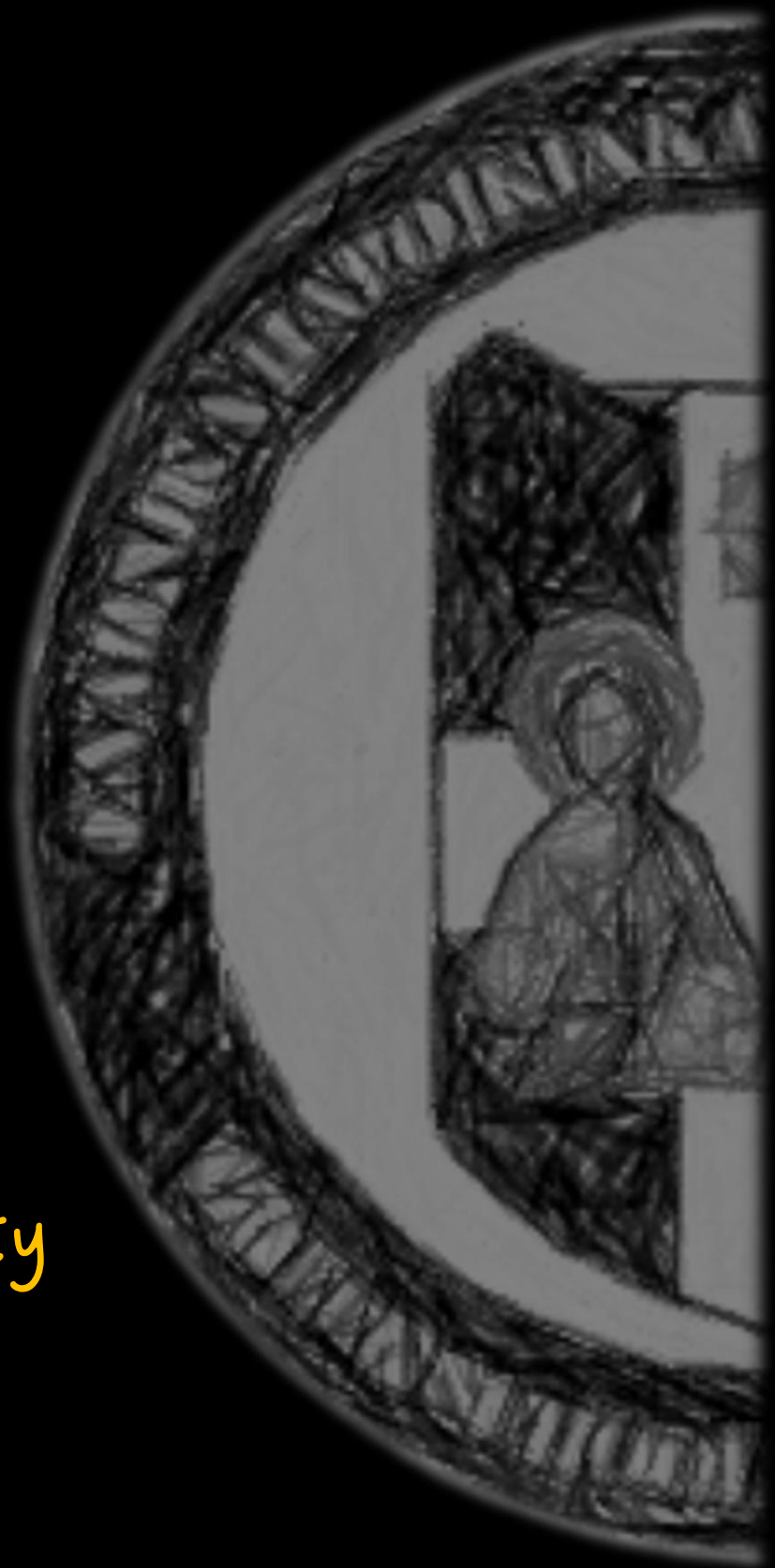


**Greek School
of Ayia Triada
Birmingham**

*Allergy Safety
Policy*



Contents

	Page
1. Monitoring and Review	3
2. Introduction	3
3. Culture and Allergy Awareness	4
4. Wellbeing and Inclusion	5
5. Minimizing Risk	5
6. Identification of Individuals with Allergies	6
7. Individual Healthcare plans	6
8. Prescribed adrenaline Devices	6
9. School Spare Adrenaline Devices	7
10. Visits and Trips	7
11. Serious Incidences and Near Misses	7
12. Information Sharing and Data Protection	8
13. Conclusion	8

1. Monitoring and Review

The Greek School of Ayia Triada Birmingham is committed to continuous improvement in allergy safety. Monitoring and reviewing processes ensure that the policy remains effective, compliant with statutory guidance, and responsive to the needs of pupils, staff and families.

1.1 Ongoing Monitoring

The Senior Leadership Team (SLT) member responsible for allergy safety will:

- Monitor the implementation of allergy-related procedures across the school
- Ensure staff training is completed annually and recorded
- Oversee the maintenance and checking of prescribed and “spare” adrenaline devices
- Review Individual Healthcare Plans (IHPs) and Allergy Action Plans to ensure they remain current
- Ensure risk assessments for trips and activities are completed and stored appropriately
- Track and analyse any allergy-related incidents or “near misses”

1.2 Incident-Based Review

In accordance with the government template, any review must “take account of any incidents and ‘near misses’ and should seek to learn lessons from them”. Therefore, the school will:

- Conduct an immediate review following any serious incident or near miss
- Identify contributing factors and implement corrective actions
- Update staff training content if required
- Adjust procedures or risk assessments to prevent recurrence

1.3 Annual Review

This policy will be formally reviewed **at least annually** by the SLT member responsible for allergy safety and approved by the Governing Body. The review will consider:

- Changes in statutory guidance
- Feedback from staff, parents and pupils

- Any incidents or near misses recorded throughout the year
- Updates in best practice for allergy management

Where necessary, the policy will be updated earlier than the annual cycle to ensure continued compliance and safety.

Date of INTRODUCTION : September 2026

Next Review: September 2027

2. Introduction

The Greek School of Ayia Triada Birmingham is committed to ensuring the safety, wellbeing and full inclusion of all children, young people, staff and visitors with allergies. In line with Section 34 of the Children's Wellbeing and Schools Act 2026, the school maintains a comprehensive Allergy Safety Policy that outlines how allergy risks are managed and how emergency responses are coordinated.

A named member of the Senior Leadership Team (SLT) holds responsibility for allergy safety, including implementation, monitoring and annual review of this policy. Reviews may take place more frequently where incidents or "near misses" indicate the need for improvement. As stated in the government template, reviews must "take account of any incidents and 'near misses' and should seek to learn lessons from them".

The Governing Body ensures this policy is accessible to parents, staff and visitors. It is published on the school website and available in hard copy upon request.

3. Culture and Allergy Awareness

3.1. Staff Training

All staff present during times when pupils are on site receive annual allergy awareness and emergency response training. This includes:

- Permanent teaching staff
- Temporary and supply teachers
- Peripatetic teachers
- Agency workers
- Regular volunteers
- Catering staff
- Breakfast and after-school club staff

Training content follows the requirements outlined in the government template, including awareness of allergy types, symptoms, anaphylaxis recognition, emergency response, and correct use of adrenaline autoinjectors (AAs). The template states that staff must “know how to respond in an emergency, including... how to locate and administer emergency medication” .

3.2. Induction and Cover Staff

All new staff receive allergy awareness training as part of induction. Supply and cover staff are required to confirm they have received appropriate training before supervising children.

4. Wellbeing and Inclusion

The school recognises that allergy can significantly impact a child’s wellbeing. We ensure:

- Supportive pastoral care for pupils with allergies
- Clear communication with families
- Measures to prevent bullying or exclusion of pupils with allergies
- Sensitivity around sharing health information, respecting pupils’ dignity and privacy

5. Minimising Risk

The school takes proactive steps to reduce the risk of exposure to allergens.

5.1 Food Provided by the School

- Clear allergen information is provided for all food served at school events, celebrations or activities.
- Catering staff follow strict allergen-management procedures.

5.2 Food Brought from Home

Parents, pupils and staff are reminded not to bring foods containing known allergens for any child in the class or group. Staff monitor shared food activities (e.g., celebrations, cultural events).

5.3 Airborne or Contact Allergens

Where pupils have allergies to airborne or contact allergens, reasonable adjustments are made to minimise exposure.

5.4 Curriculum Activities

Teachers must consider allergen risks when planning:

- Craft activities
- Science experiments

- Cooking lessons
- Music activities involving materials
- Activities involving animals

4.5 External Visits and Trips

Risk assessments are completed for all pupils with allergies. Staff trained in administering adrenaline accompany the group, and prescribed devices must be accessible within five minutes.

6. Identification of Individuals with Allergies

The school maintains an up-to-date record of all individuals with allergies, including staff and visitors where relevant. Information is gathered from:

- Parents and carers
- Previous educational settings
- Healthcare professionals

Records include known allergens, medication carried, and whether the pupil has an Individual Healthcare Plan (IHP) or Allergy Action Plan.

7. Individual Healthcare Plans (IHPs)

Pupils with allergies requiring additional arrangements have an IHP. This applies when:

- The allergy has a functional impact on the pupil's school experience
 - The pupil is at risk of harm
 - Additional or different arrangements are required
- IHPs include emergency procedures, reasonable adjustments, and reference or attachment of Allergy Action Plans or Asthma Action Plans. Updated plans are incorporated immediately upon receipt.

8. Prescribed Adrenaline Devices (AAls)

The school ensures pupils prescribed AAls have rapid access to their devices at all times, including:

- Classrooms
- Dining areas
- Playground
- Sports fields

- Off-site visits

The template emphasises that adrenaline should be administered “within five minutes” in cases of anaphylaxis .

The school keeps records of pupils with prescribed AAls and checks expiry dates regularly. Parents are responsible for ensuring devices taken home remain in date.

9. School “Spare” Adrenaline Devices

The school maintains “spare” AAls in clearly marked emergency kits. These:

- Are stored in accessible, unlocked locations
- Are kept in pairs
- Are checked regularly for expiry
- Are replaced promptly when used or expired
- Are available within five minutes from any point on site

Large or multi-site operations include multiple sets of spare devices as required.

10. Visits and Trips

Allergy-related risk assessments are mandatory for off-site activities.

Pupils at risk of anaphylaxis must carry their own AAI, and trained staff must be present.

11. Serious Incidents and “Near Misses”

The school records, reports and investigates all allergy-related incidents or near misses. Reports may come from:

- Pupils
- Parents
- Staff
- Healthcare professionals

Lessons learned inform policy updates and staff training.

12. Information Sharing and Data Protection

Health information is treated as special category data under UK GDPR. The school shares allergy information only when necessary and always in a controlled, respectful manner. Unnecessary sharing is avoided, as the template notes it “can be embarrassing for children and young people who may not want to be singled out” .

12.1 Raising Awareness

The Allergy Safety Policy is published on the school website. Staff receive annual training and updates. Age-appropriate awareness may be provided to pupils, especially peers of children prescribed AAls, to help them seek help in emergencies.

Any pupil-focused awareness is discussed with parents and does not replace staff emergency response responsibilities.

13. Conclusion

The Greek School of Ayia Triada Birmingham is dedicated to creating a safe, inclusive and supportive environment for all children and young people with allergies. This policy outlines clear expectations, responsibilities and procedures to minimise risk, promote wellbeing and ensure rapid, effective emergency response.

By maintaining strong communication with families, providing comprehensive staff training, and embedding allergy awareness into the culture of the school, we uphold our duty of care and ensure that pupils with allergies can participate fully and confidently in all aspects of school life.

The school recognises that allergy safety is a shared responsibility. Through collaboration between staff, parents, pupils and healthcare professionals, we strive to maintain a community where every child feels protected, respected and understood.